

# U.S. Registration, Study Materials, Exam and Online Study Application



## CUSTOMER INFORMATION (Please print clearly)

Priority code **CE01** Individual ID# or CEBS® ID# \_\_\_\_\_  
 First name \_\_\_\_\_ M.I. \_\_\_\_\_ Last name \_\_\_\_\_  
 Employer \_\_\_\_\_  
 Title \_\_\_\_\_  
 Address \_\_\_\_\_  Business  Home  
 (Street address only, no P.O. Box)  
 City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_ ZIP/Postal code \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_ Last 4/3 digits of SSN/SIN \_\_\_\_\_ Date of birth (mm/dd/yyyy) \_\_\_\_\_

See our policies regarding your registration/cancellation/refund/record retention/photo release and privacy at [www.ifebp.org/policies](http://www.ifebp.org/policies).

### First-Time Registrant

An individual must register in the CEBS program prior to or concurrent with the first CEBS examination application. Only CEBS registrants may apply for examinations.

- I certify that I have met the Precertification Standards and agree to abide by the Principles of Conduct as outlined in the CEBS Course Catalog.
- I understand that the International Foundation of Employee Benefit Plans and the Wharton School of the University of Pennsylvania reserve the right to provide the following information upon inquiry from the instructor, university or employer of the respective candidate: name and address, examinations successfully completed and examination applications for courses. In no event will information be communicated on any examination a candidate has failed.

\*Signed \_\_\_\_\_ \*Date \_\_\_\_\_

- Your registration will be accepted only if this information is complete.

### CEBS ORDER SUMMARY

<b>TOTAL—STUDY MATERIAL PURCHASES FROM BACK</b>	+	\$ _____
Add shipping/handling (see chart on the back)	+	\$ _____
<b>Subtotal</b>		(\$ _____)
Wisconsin residents add 5.1% sales tax	+	\$ _____
<b>NEW CANDIDATES ONLY: ADD \$125 REGISTRATION FEE</b> (Signature required above for first-time candidates)	+	\$ _____
<b>TOTAL EXAM AND ONLINE FEES FROM BACK</b>	+	\$ _____
<b>CE PROCESSING FEE (ADD \$25 PER COURSE INSURANCE PRODUCERS ONLY)</b>	+	\$ _____
<b>AFTER PASS DATE: ADDITIONAL \$50 CE FEE</b>	+	\$ _____
<b>OPTIONAL ENRICHMENT READING</b> 10501 <i>Benefits Quarterly</i> —CEBS subscription \$95	+	\$ _____
One year (four issues)		
<b>TOTAL (U.S. funds)</b>		\$ _____

Registration fee, exams, online classes and study materials are not returnable and no refunds will be made.

QUESTIONS? CALL CEBS AT (262) 786-6710, option 3.

### PAYMENT INFORMATION

Full payment in U.S. funds must accompany order.

Make check payable to International Foundation of Employee Benefit Plans.

Check # \_\_\_\_\_ \$ \_\_\_\_\_

VISA  MasterCard  Discover  American Express (U.S. only)

Credit card # \_\_\_\_\_ Exp. date \_\_\_\_\_

Cardholder's name (print) \_\_\_\_\_

Order online at [www.cebs.org](http://www.cebs.org)

Fax your order form with credit card number: (262) 364-1818

Mail the order form with check or credit card number to: CEBS Program  
International Foundation—Certification  
P.O. Box 689954  
Chicago, IL 60695-9954

For CEBS information, e-mail [cebs@ifebp.org](mailto:cebs@ifebp.org) or phone toll free (800) 449-2327, option 3  
**OR** (262) 786-6710, option 3

**For CEBS updates, visit [www.cebs.org](http://www.cebs.org).**

### CONTACT/CUSTOMER TYPE

- |  |  |
|--|--|
| <input type="checkbox"/> Accountant/Auditor ACC                  | <input type="checkbox"/> Public Employee                 |
| <input type="checkbox"/> Actuary ACT                             | Trustee—Appointed PTA                                    |
| <input type="checkbox"/> Attorney ATY                            | <input type="checkbox"/> Public Employee                 |
| <input type="checkbox"/> Benefits Professional BNP               | Trustee—Elected PTE                                      |
| <input type="checkbox"/> Compensation Prof. CMP                  | <input type="checkbox"/> Third-Party Administrator TPA   |
| <input type="checkbox"/> Consultant CON                          | <input type="checkbox"/> Other OTH                       |
| <input type="checkbox"/> HR Professional HRP                     | <input type="checkbox"/> Multiemployer Labor Trustee LBT |
| <input type="checkbox"/> Insurance Rep. INS                      | <input type="checkbox"/> Multiemployer Mgt. Trustee MGT  |
| <input type="checkbox"/> Investment Mgt. INV                     | <input type="checkbox"/> Salaried Administrator SAD      |
| <input type="checkbox"/> Multiemployer Industry Rep. MIR         |  |
| <input type="checkbox"/> Public Administrative/Support Staff PES |  |

### CONTINUING EDUCATION CREDIT FOR INSURANCE PRODUCERS

- \$25 service charge due at time of registration.
- \$50 late CE request charge. If requesting credit after exam pass date, individuals will be charged a \$50 late fee in addition to the \$25 service charge. This does NOT guarantee that credit can be reported, as late filing is not accepted in all states.

Complete this section only if you want to use the examination(s) applied for on this form to meet your state's insurance CE requirements.

CEBS course number(s) \_\_\_\_\_

Resident insurance license state \_\_\_\_\_ Resident insurance license number/NPN \_\_\_\_\_  
 \$25 service charge does not apply to Illinois or Alaska producers. For CE inquiries, please call (262) 786-6710, option 2; or e-mail [continuinged@ifebp.org](mailto:continuinged@ifebp.org).

# Study Materials

COURSE MATERIALS		Quantity	Price Each	Amount
<b>GBA 1</b>	<b>Group Health Plan Design</b>			
10010	Learning Guide (2nd edition) + Practice Exam on CD	_____	× \$155.00	\$ _____
10011	Text— <i>The Handbook of Employee Benefits</i> (7th edition) (same text used in GBA 2 and GBA 3)	_____	× \$135.00	\$ _____
<b>GBA 2</b>	<b>Group Benefits Management</b>			
10026	Learning Guide (2nd edition) + Practice Exam on CD	_____	× \$155.00	\$ _____
10011	Text— <i>The Handbook of Employee Benefits</i> (7th edition) (same text used in GBA 1 and GBA 3)	_____	× \$135.00	\$ _____
<b>GBA 3</b>	<b>Health Care: Financing, Quality and Reform</b>			
10099	Learning Guide (2nd edition) + Practice Exam on CD	_____	× \$155.00	\$ _____
10011	Text— <i>The Handbook of Employee Benefits</i> (7th edition) (same text used in GBA 1 and GBA 2)	_____	× \$135.00	\$ _____
<b>RPA 1</b>	<b>Retirement Plan Design</b>			
10038	Learning Guide + Practice Exam on CD	_____	× \$155.00	\$ _____
10037	Text— <i>Retirement Plans</i> (10th edition) (same text used in RPA 2)	_____	× \$213.00	\$ _____
<b>RPA 2</b>	<b>Retirement Plan Management</b>			
10044	Learning Guide + Practice Exam on CD	_____	× \$155.00	\$ _____
10037	Text— <i>Retirement Plans</i> (10th edition) (same text used in RPA 1)	_____	× \$213.00	\$ _____
<b>RPA 3</b>	<b>Asset Management</b>			
10070	Learning Guide + Practice Exam on CD	_____	× \$155.00	\$ _____
10071	Text— <i>Investments: Analysis and Management</i> (11th edition)	_____	× \$179.00	\$ _____
<b>RPA 4</b>	<b>Personal Wealth Management</b>			
	<i>Materials valid for testing after April 15, 2012</i>			
11122	Learning Guide + Practice Exam on CD	_____	× \$155.00	\$ _____
11123	Text— <i>Private Wealth Management: The Complete Reference for the Personal Financial Planner</i> (8th edition)	_____	× \$ 65.00	\$ _____
<b>CMS 1</b>	<b>Human Resources and Compensation Management</b>			
10080	Learning Guide + Practice Exam on CD	_____	× \$155.00	\$ _____
10081	Text— <i>Managing Human Resources</i> (15th edition)	_____	× \$233.00	\$ _____
<b>CMS 2</b>	<b>Compensation Concepts and Principles</b>			
10312	Learning Guide + Practice Exam on CD	_____	× \$155.00	\$ _____
10313	Text— <i>Compensation</i> (10th edition)	_____	× \$221.00	\$ _____
<b>CMS 3</b>	<b>Executive Compensation</b>			
10323	Learning Guide + Practice Exam on CD	_____	× \$155.00	\$ _____
10324	Text— <i>The Complete Guide to Executive Compensation</i> (Revised Edition)	_____	× \$130.00	\$ _____
			<b>Subtotal</b>	<b>\$ _____</b>

**Student Note:** Practice exam on CD is compatible with PCs only.

EXAM APPLICATION AND ONLINE STUDY REGISTRATION								
	Regular \$325	Discount \$305	Retake \$175	Extension (Transfer) \$100	Exam Quarter No. (1,2,3,4)	Exam Year (2011-2012)	010L52 Spring 2012 Online* Fee \$195	010L53 Summer 2012 Online* Fee \$195
<b>GBA 1</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>GBA 2</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>GBA 3</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>RPA 1</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>RPA 2</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>RPA 3</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>RPA 4</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>CMS 1</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>CMS 2</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<b>CMS 3</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
							<b>Exam fees</b>	\$ _____
							<b>Online fee (\$195 per class)</b>	\$ _____
							<b>Subtotal</b>	\$ _____

\*E-mail required—please include e-mail on reverse side.


SHIPPING/HANDLING CHARGES			
Total of Book Order	Delivery—Type of Service		
	Ground— Allow five days for delivery.	2-Day Air	Next-Day Air
Up to \$100, add	\$10	\$30	\$45
\$101-\$200, add	\$18	\$38	\$53
\$201-\$350, add	\$20	\$40	\$55
Over \$350, add	6% of study material purchases	6% of study material purchases +\$20	6% of study material purchases +\$35

**Allow a maximum of 3 business days for processing all orders in addition to the delivery time.**

Saturday Delivery and International Shipments—  
Contact the CEBS Department for more information.

ADDITIONAL EXAM APPLICATION NOTES	
Only CEBS registrants may file exam applications. CEBS fees are neither refundable nor transferable to another candidate.	
Fill in the quarter and year you wish to take your exam.	
Quarter 1 January 1-March 31	Quarter 3 July 1-September 30
Quarter 2 April 1-June 30	Quarter 4 October 1-December 31

DISCOUNTS
If you purchase study materials on this order form at the same time you apply for the corresponding examination OR if you are an active member of ISCEBS or the International Foundation, you are eligible for the discounted examination fee of \$305.

ONLINE STUDY
In order to enroll in online study, you must apply for the corresponding exam.
 Special exam assistance? <input type="checkbox"/> Yes <input type="checkbox"/> No