

# U.S. Registration, Study Materials, Exam and Online Study Application



## CUSTOMER INFORMATION (Please print clearly)

Priority code **CE01** Individual ID# or CEBS® ID# \_\_\_\_\_  
 First name \_\_\_\_\_ M.I. \_\_\_\_\_ Last name \_\_\_\_\_  
 Employer \_\_\_\_\_  
 Title \_\_\_\_\_  
 Address \_\_\_\_\_  Business  Home  
 (Street address only, no P.O. Box)  
 City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_ ZIP/Postal code \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_ Last 4/3 digits of SSN/SIN \_\_\_\_\_ Date of birth (mm/dd/yyyy) \_\_\_\_\_

See our policies regarding your registration/cancellation/refund/record retention/photo release and privacy at [www.ifebp.org/policies](http://www.ifebp.org/policies).

### First-Time Registrant

An individual must register in the CEBS program prior to or concurrent with the first CEBS examination application. Only CEBS registrants may apply for examinations.

- I certify that I have met the Precertification Standards and agree to abide by the Principles of Conduct as outlined in the CEBS Course Catalog.
- I understand that the International Foundation of Employee Benefit Plans and the Wharton School of the University of Pennsylvania reserve the right to provide the following information upon inquiry from the instructor, university or employer of the respective candidate: name and address, examinations successfully completed and examination applications for courses. In no event will information be communicated on any examination a candidate has failed.

Signed\* \_\_\_\_\_ Date\* \_\_\_\_\_

\*Your registration will be accepted only if this information is complete.

### CEBS ORDER SUMMARY

|  |              |          |
|--|--------------|----------|
| <b>TOTAL—STUDY MATERIAL PURCHASES FROM BACK</b>  | +            | \$ _____ |
| Add shipping/handling (see chart on the back)  | +            | \$ _____ |
| <b>Subtotal</b>  | ( \$ _____ ) |          |
| Wisconsin residents add 5.1% sales tax   | +            | \$ _____ |
| <b>NEW CANDIDATES ONLY: ADD \$125 REGISTRATION FEE</b><br>(Signature required above for first-time candidates) | +            | \$ _____ |
| <b>TOTAL EXAM AND ONLINE FEES FROM BACK</b>  | +            | \$ _____ |
| <b>CE PROCESSING FEE (ADD \$25 PER COURSE INSURANCE PRODUCERS ONLY)</b>  | +            | \$ _____ |
| <b>AFTER PASS DATE: ADDITIONAL \$50 CE FEE</b>   | +            | \$ _____ |
| <b>OPTIONAL ENRICHMENT READING</b><br>10501 <i>Benefits Quarterly</i> —CEBS subscription \$95                  | +            | \$ _____ |
| One year (four issues)   |              |          |
| <b>TOTAL (U.S. funds)</b>  | \$           | _____    |

Registration fee, exams, online classes and study materials are not returnable and no refunds will be made.

QUESTIONS? CALL CEBS AT (262) 786-6710, option 3.

### PAYMENT INFORMATION

Full payment in U.S. funds must accompany order.  
 Make check payable to International Foundation of Employee Benefit Plans.

Check # \_\_\_\_\_ \$ \_\_\_\_\_  
 VISA  MasterCard  Discover  American Express (U.S. only)  
 Credit card # \_\_\_\_\_ Exp. date \_\_\_\_\_  
 Cardholder's name (print) \_\_\_\_\_

Order online at [www.cebs.org](http://www.cebs.org)

Fax your order form with credit card number: (262) 364-1818

Mail the order form with check or credit card number to: CEBS Program  
 International Foundation—Certification  
 P.O. Box 689954  
 Chicago, IL 60695-9954

For CEBS information, e-mail [cebs@ifebp.org](mailto:cebs@ifebp.org) or phone toll free (800) 449-2327, option 3  
**OR** (262) 786-6710, option 3

| CONTACT/CUSTOMER TYPE  |     |   |     |
|--|-----|---|-----|
| <input type="checkbox"/> Accountant/Auditor                  | ACC | <input type="checkbox"/> Public Employee        |     |
| <input type="checkbox"/> Actuary                             | ACT | <input type="checkbox"/> Trustee—Appointed      | PTA |
| <input type="checkbox"/> Attorney                            | ATY | <input type="checkbox"/> Public Employee        |     |
| <input type="checkbox"/> Benefits Professional               | BNP | <input type="checkbox"/> Trustee—Elected        | PTE |
| <input type="checkbox"/> Compensation Prof.                  | CMP | <input type="checkbox"/> Third-Party            |     |
| <input type="checkbox"/> Consultant                          | CON | <input type="checkbox"/> Administrator          | TPA |
| <input type="checkbox"/> HR Professional                     | HRP | <input type="checkbox"/> Other                  | OTH |
| <input type="checkbox"/> Insurance Rep.                      | INS | <input type="checkbox"/> Multiemployer          |     |
| <input type="checkbox"/> Investment Mgt.                     | INV | <input type="checkbox"/> Labor Trustee          | LBT |
| <input type="checkbox"/> Multiemployer                       |     | <input type="checkbox"/> Multiemployer Mgt.     |     |
| <input type="checkbox"/> Industry Rep.                       | MIR | <input type="checkbox"/> Trustee                | MGT |
| <input type="checkbox"/> Public Administrative/Support Staff | PES | <input type="checkbox"/> Salaried Administrator | SAD |

| CONTINUING EDUCATION CREDIT FOR INSURANCE PRODUCERS   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> \$25 service charge due at time of registration.   |                                       |
| <input type="checkbox"/> \$50 late CE request charge. If requesting credit after exam pass date, individuals will be charged a \$50 late fee in addition to the \$25 service charge. This does NOT guarantee that credit can be reported, as late filing is not accepted in all states. |                                       |
| Complete this section only if you want to use the examination(s) applied for on this form to meet your state's insurance CE requirements.   |                                       |
| CEBS course number(s)   | _____                                 |
| Resident insurance license state  | Resident insurance license number/NPN |
| \$25 service charge does not apply to Washington, Illinois or Alaska producers. For CE inquiries, please call (262) 786-6710, option 2; or e-mail <a href="mailto:continuing@ifebp.org">continuing@ifebp.org</a> .  |                                       |

**For CEBS updates, visit [www.cebs.org](http://www.cebs.org).**

# Study Materials

| COURSE MATERIALS |   | Quantity | Price Each      | Amount   |
|------------------|---|----------|-----------------|----------|
| <b>GBA 1</b>     | <b>Group Health Plan Design</b>   |          |                 |          |
| 10010            | Learning Guide (2nd edition) + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10011            | Text— <i>The Handbook of Employee Benefits</i> (7th edition) (same text used in GBA 2 and GBA 3)                | _____    | × \$135.00      | \$ _____ |
| <b>GBA 2</b>     | <b>Group Benefits Management</b>  |          |                 |          |
| 10026            | Learning Guide (2nd edition) + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10011            | Text— <i>The Handbook of Employee Benefits</i> (7th edition) (same text used in GBA 1 and GBA 3)                | _____    | × \$135.00      | \$ _____ |
| <b>GBA 3</b>     | <b>Health Care: Financing, Quality and Reform</b>   |          |                 |          |
| 10099            | Learning Guide (2nd edition) + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10011            | Text— <i>The Handbook of Employee Benefits</i> (7th edition) (same text used in GBA 1 and GBA 2)                | _____    | × \$135.00      | \$ _____ |
| <b>RPA 1</b>     | <b>Retirement Plan Design</b>   |          |                 |          |
| 10038            | Learning Guide + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10037            | Text— <i>Retirement Plans</i> (10th edition) (same text used in RPA 2)  | _____    | × \$213.00      | \$ _____ |
| <b>RPA 2</b>     | <b>Retirement Plan Management</b>   |          |                 |          |
| 10044            | Learning Guide + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10037            | Text— <i>Retirement Plans</i> (10th edition) (same text used in RPA 1)  | _____    | × \$213.00      | \$ _____ |
| <b>RPA 3</b>     | <b>Asset Management</b>   |          |                 |          |
| 10070            | Learning Guide + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10071            | Text— <i>Investments: Analysis and Management</i> (11th edition)  | _____    | × \$179.00      | \$ _____ |
| <b>RPA 4</b>     | <b>Personal Wealth Management</b>   |          |                 |          |
| 11122            | Learning Guide + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 11123            | Text— <i>Private Wealth Management: The Complete Reference for the Personal Financial Planner</i> (8th edition) | _____    | × \$ 65.00      | \$ _____ |
| <b>CMS 1</b>     | <b>Human Resources and Compensation Management</b>  |          |                 |          |
| 10080            | Learning Guide + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10081            | Text— <i>Managing Human Resources</i> (15th edition)  | _____    | × \$233.00      | \$ _____ |
| <b>CMS 2</b>     | <b>Compensation Concepts and Principles</b>   |          |                 |          |
| 10312            | Learning Guide + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10313            | Text— <i>Compensation</i> (10th edition)  | _____    | × \$221.00      | \$ _____ |
| <b>CMS 3</b>     | <b>Executive Compensation</b>   |          |                 |          |
| 10323            | Learning Guide + Practice Exam on CD  | _____    | × \$155.00      | \$ _____ |
| 10324            | Text— <i>The Complete Guide to Executive Compensation</i> (Revised Edition)                                     | _____    | × \$130.00      | \$ _____ |
|                  |   |          | <b>Subtotal</b> | \$ _____ |


**Student Note:** Practice exam on CD is compatible with PCs only.

| EXAM APPLICATION AND ONLINE STUDY REGISTRATION                 |                          |                          |                          |                                  |                                     |                             |  |  |
|--|--------------------------|--------------------------|--------------------------|----------------------------------|-------------------------------------|-----------------------------|--|--|
|  | Regular<br>\$325         | Discount<br>\$305        | Retake<br>\$175          | Extension<br>(Transfer)<br>\$100 | Exam<br>Quarter<br>No.<br>(1,2,3,4) | Exam<br>Year<br>(2012-2013) | 010L53<br>Summer 2012<br>Online*<br>Fee<br>\$195 | 010L55<br>Fall 2012<br>Online*<br>Fee<br>\$195 |
| <b>GBA 1</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>GBA 2</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>GBA 3</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>RPA 1</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>RPA 2</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>RPA 3</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>RPA 4</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>CMS 1</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>CMS 2</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
| <b>CMS 3</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>         | _____                               | _____                       | <input type="checkbox"/>                         | <input type="checkbox"/>                       |
|  |                          |                          |                          |                                  |                                     |                             | <b>Exam fees</b>                                 | \$ _____                                       |
|  |                          |                          |                          |                                  |                                     |                             | <b>Online fee (\$195 per class)</b>              | \$ _____                                       |
| <b>*E-mail required—please include e-mail on reverse side.</b> |                          |                          |                          |                                  |                                     |                             | <b>Subtotal</b>                                  | \$ _____                                       |

| SHIPPING/HANDLING CHARGES   |   |   |   |
|---|---|---|---|
| Total of Book Order   | Delivery—Type of Service                    |   |   |
|   | Ground—<br>Allow five days<br>for delivery. | 2-Day Air                                     | Next-Day<br>Air                               |
| Up to \$100, add  | \$10  | \$30  | \$45  |
| \$101-\$200, add  | \$18  | \$38  | \$53  |
| \$201-\$350, add  | \$20  | \$40  | \$55  |
| Over \$350, add   | 6% of study<br>material<br>purchases        | 6% of study<br>material<br>purchases<br>+\$20 | 6% of study<br>material<br>purchases<br>+\$35 |
| <b>Allow a maximum of 3 business days for processing all orders in addition to the delivery time.</b> |   |   |   |
| Saturday Delivery and International Shipments—<br>Contact the CEBS Department for more information.   |   |   |   |

| ADDITIONAL EXAM APPLICATION NOTES   |                                 |
|---|---------------------------------|
| Only CEBS registrants may file exam applications. CEBS fees are neither refundable nor transferable to another candidate. |                                 |
| Fill in the quarter and year you wish to take your exam.  |                                 |
| Quarter 1 January 1-March 31  | Quarter 3 July 1-September 30   |
| Quarter 2 April 1-June 30   | Quarter 4 October 1-December 31 |

| DISCOUNTS   |
|---|
| If you purchase study materials on this order form at the same time you apply for the corresponding examination OR if you are an active member of ISCEBS or the International Foundation, you are eligible for the discounted examination fee of \$305. |

| ONLINE STUDY   |
|--|
| In order to enroll in online study, you must apply for the corresponding exam.   |
|  Special exam assistance?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |