



Jennifer De Leonardis, CEBS

Funds Administrator
Local 1102 RWDSU/UFCW
Woodbury, New York

Jennifer De Leonardis is a senior executive in employee benefits administration with more than 15 years of experience in health, pension, and regulatory compliance matters. She currently serves as Funds Administrator, overseeing medical and pension operations, Affordable Care Act compliance, Transparency Act implementation, vendor relations, and strategic reporting for the Local 1102 Benefit Funds. She supervises pension fund administration, including managing monthly pension benefit distributions, preparing pension estimates, and ensuring compliance with all applicable pension regulations and reporting requirements. Additionally, she oversees health fund administration with a strong background in healthcare utilization reporting, contract management, claims analysis and collective bargaining agreement compliance. Previously, she held positions as Payroll Compliance Auditor and Billing Supervisor.

Ms. De Leonardis earned a Master of Business Administration from Adelphi University, Master of Arts in Early Childhood and Elementary Education from Hunter College and a Bachelor of Science in Economics from Stony Brook University. She is a Certified Employee Benefits Specialist (CEBS) and serves on the Executive Board of the Association of Benefit Administrators.